

Minutes of the Executive Committee of the
National Conference of Social Work.

Russell Sage Foundation Building, 130 East 22nd Street, N.Y.C.

9:00 A.M., January 4th, 1927.

The following members were present: President Lapp, Miss Ueland, Miss Bogue, Mrs. White, Dr. Kenworthy, Dr. Deardorff, Mrs. Routzahn, Dr. Kirchwey, Dr. Snow, Mr. Stillman, Mr. Jones, Mr. Hodson, Mr. Bruno, and Mr. Knight. Mr. Charles S. Johnson represented Mr. Leiserson, Mr. William Ellis represented Dr. Potter, and Miss Cecilia Razovsky represented Miss McDowell in the discussion of the program. The minutes of the previous meeting were ordered approved without reading in as much as they had been sent by mail to all members of the Executive Committee.

The Treasurer's report was ordered approved and filed without reading in as much as it had been sent to all members of the Executive Committee in advance of the meeting.

The General Secretary reported briefly the activities of the Executive Office since the last meeting of the Executive Committee.

President Lapp gave the report of the Program Committee.

After motion duly made and seconded, it was:-

Voted that the President and Secretary be authorized to complete the evening programs.

The Executive Committee was joined at 10:00 A.M. by representatives of the following Kindred Groups for a discussion of the Division and Kindred Group programs being prepared for the Des Moines meeting: American Association for Community Organization, American Association of Psychiatric Social Workers, American Association for Organizing Family Social Work, American Association of Social Workers, American Country Life Association, Big Brother and Big Sister Federation, Inc., Child Welfare League of America, Committee on Publicity Methods in Social Work, Committee on Relations with Social Agencies of the National Association of Legal Aid Societies, Girls' Protective Council, Home Economics Group, International Association of Policewomen, Joint Vocational Service, National Association of Traveler's Aid Societies, National Association of Visiting Teachers, National Conference of International Institutes, National Conference of Social Service of the Protestant

Episcopal Church, National Probation Association, and the State Conference Secretaries. Each Division program was presented in order and discussed by the entire group followed by discussion of each Kindred Group program that had been submitted.

The Committee adjourned at 12:30 to reassemble for luncheon at the National Arts Club at 1:00 P.M. Miss Mary Van Kleeck represented Miss Margaret Curtis, Chairman of the Committee on the International Conference of Social Work and gave an interim report for that Committee. Following many discussions and several meetings last summer and considerable correspondence since, it now appears that the International Conference of Social Work will be held in Paris the first two weeks of July, 1928. The full report of the Committee is on file in the office of the General Secretary and will be presented in full to the Conference at the first business session in Des Moines.

In presenting the report, Miss Van Kleeck called attention to the fact that if the Conference is to be held it will be necessary to raise approximately \$15,000.00 to finance it. Of this \$15,000.00 it is expected that \$8,000.00 will be raised in the United States. Requests have already been forwarded to a number of the Foundations for appropriations to this budget. It was also pointed out that representation of the United States will probably be on the delegate basis in as much as the European groups as well as our own Committee feel it desirable to avoid too large representation from the United States which might dominate the Conference, a situation which should be avoided.

The Executive Committee with the representatives of the Kindred Groups reassembled at 2:00 P.M. for further discussion of the program. The results of this meeting on program with the agreements arrived at are published as the tentative program of the Conference in the February Bulletin.

At the close of the discussion on program, President Lapp requested the members of the Executive Committee to reassemble. The subject of the relation of the National Conference of Social Work to the International Conference of Social Work was presented. It was pointed out that in as much as the National Conference of Social Work had taken a leading part in the promotion of the International Conference of Social Work, it might help to stimulate other financial contributions from the United States if the National Conference should take the lead in this matter.

After further discussion and upon motion duly made and seconded, the following resolution was adopted.

Resolved that the National Conference of Social Work agrees to raise the sum of \$1000.00 for the International Conference of Social Work to be held in Paris in July, 1928.

In view of the fact that this action was taken without formal notice that it was coming up for decision and that many members of the Committee who had been present earlier in the day were not present at this time and had not been advised of the recalling of the Executive Committee at this time, it was agreed that the above resolution should not be binding until a mail vote had been taken of the entire Executive Committee. The President was requested to prepare a statement to accompany the mail vote to the Executive Committee.

After motion duly made and seconded, the meeting adjourned at 5:45 P.M.

Howard R. Wright,
Secretary

At a meeting of the Executive Committee in New York, January 4th, a report was received from the Committee on International Conference of Social Work. This report stated that requests had been made to four American Foundations for funds to carry on the Conference. It was the belief of the members present at a meeting of the Executive Committee called at the close of the Program Sessions that the National Conference of Social Work should agree to raise \$1,000 toward the expenses of the Conference. A quorum of the Executive Committee was present and there was a unanimous vote in favor of the proposal. In view of the fact, however, that the subject was not on the agenda of the meeting, I am submitting to you a ballot for your action.

John A. Lapp
President

Do you favor the action of the Executive Committee in agreeing to raise \$1,000 to help defray the expenses of the International Conference of Social Work to be held in Paris July, 1928? (see Resolution in Minutes)

Yes.

No.

Signed _____

Please return this ballot
at once to the
General Secretary
277 East Long Street
Columbus, Ohio

Minutes
of the
Executive Committee of the National Conference of Social Work.
Thursday, May 12th, 1927, Des Moines, Iowa.

The following members were present: President Lapp, Mr. Kingsley, Mrs. White, Mr. Bookman, Miss Edith Abbott, Miss Bogue, Mr. Bruno, Miss Colcord, Dr. Deardorff, Mr. Hodson, Mr. Jones, Dr. Kenworthy, Mr. Lovejoy, Miss McDowell, Dr. Potter, Mrs. Routzahn, Dr. Snow, Dr. Steiner, Mr. Stillman, Miss Ueland, and the General Secretary, Howard R. Knight.

The applications of the following organizations for the status of Kindred Group were presented:

American Association of Psychiatric Social Workers.
Association of Schools of Professional Social Work.
Committee on Public Aid to Mothers with Dependent
Children in Their Own Homes.
Committee on Relations with Social Agencies of the
National Association of Legal Aid Organizations.
National Conference of Jewish Social Service.

After motion duly made and seconded it was

Voted that the above groups be accepted as Kindred Groups.

The Treasurer's report was presented and accepted.

It was suggested that Divisions X, The Immigrant, XI, Professional Standards and Education, XII, Educational Publicity, be organized on the following basis, that they elect one third of their members for a term of one year, one third to serve for a term of two years, and one third to serve for a term of three years.

After motion duly made and seconded, it

Voted to recommend to the Conference that Divisions X, XI, XII, be approved as regular Divisions and that they be organized on the regular basis.


Secretary.

Minutes
of the
Executive Committee of the National Conference of Social Work.

Friday, May 13th, 1927, Des Moines, Iowa.

The following members were present: President Lapp, Mr. Kingsley, Mrs. White, Miss Grace Abbott, Miss Bogue, Mr. Bruno, Dr. Deardorff, Mr. Hodson, Mr. Jones, Dr. Kenworthy, Mr. Lovejoy, Miss McDowell, Dr. Potter, Mrs. Routzahn, Dr. Snow, Dr. Steiner, Mr. Stillman, Miss Ueland, and the General Secretary, Howard R. Knight.

The report of the Committee on the Voting Privilege was given by the Chairman, Mr. William Hodson. The Committee recommended that the voting privilege be extended to those people who were members of the Conference at the previous annual meeting and are in good standing at the Conference at which they wish to vote.

After motion duly made and seconded, it was

Voted that the recommendation made by the Committee on the Voting Privilege be accepted on the condition that it would not take effect until the 1928 meeting.

Howard R. Knight

Minutes
of the
Executive Committee of the National Conference of Social Work
Monday, May 16th, 1927, Des Moines, Iowa.

The following members were present: President Lapp, Mr. Kingsley, Mr. Bookman, Miss Edith Abbott, Miss Grace Abbott, Miss Addams, Miss Bogue, Mr. Bruno, Miss Colcord, Dr. Deardorff, Mr. Hodson, Mr. Jones, Dr. Kenworthy, Mr. Lovejoy, Miss McDowell, Dr. Potter, Mrs. Routzahn, Dr. Steiner, Mr. Stillman, Miss Ueland, and the General Secretary, Howard R. Knight.

The report of the Committee on the International Conference of Social Work was brought up for discussion.

After motion duly made and seconded, it was

Voted that the National Conference of Social Work should continue to act as the American Representative of the International Conference of Social Work and perform such duties as may be requested by the International Conference of Social Work.

The report of the Time and Place Committee was presented by Miss Harriet Anderson, the Chairman. Questions concerning accommodations for special groups were raised and the discussion was continued to the next meeting.

It was moved and seconded that the Executive Committee recommend Detroit instead of Memphis.

After discussion, the time for adjournment having arrived, further discussion was postponed until Tuesday, morning.

Howard R. Knight

Minutes
of the
Executive Committee of the National Conference of Social Work.

Tuesday, May 17th, 1927, Des Moines, Iowa.

The following members were present: President Lapp, Mr. Kingsley, Mrs. White, Mr. Bookman, Miss Edith Abbott, Miss Grace Abbott, Miss Addams, Miss Bogue, Mr. Bruno, Miss Colcord, Dr. Deardorff, Mr. Hodson, Mr. Jones, Dr. Kenworthy, Mr. Stillman, Miss Ueland, and the General Secretary, Howard R. Knight

The discussion of the report of the Time and Place Committee was continued.

The question being called for, it was

Voted that the Executive Committee recommend Detroit instead of Memphis, the vote being divided, 11 ayes, 5 nays.

After motion duly made and seconded, it was

Voted that Dr. Lapp, the President, if he so desired, be authorized to designate some one from the Executive Committee to present the report of the Time and Place Committee and the recommendation of the Executive Committee thereon to the Conference.

Howard R. Knight
Secy

Minutes
of the
Executive Committee of the National Conference of Social Work
Wednesday, May 18th, 1927, Des Moines, Iowa.

The following members were present: President Lapp, Mrs. White, Miss Grace Abbott, Miss Addams, Miss Bogue, Mr. Bruno, Miss Colcord, Dr. Deardorff, Mr. Jones, Dr. Kenworthy, Miss McDowell, Dr. Potter, Mrs. Routzahn, Miss Ueland, and the following members of the new Executive Committee, Miss Cottrell, Miss Razovsky, Miss Vaile, Mr. Borst, and the General Secretary, Howard R. Knight.

A recommendation of the Nominating Committee on the election of the President was presented and it was recommended to the incoming Executive Committee to consider this recommendation at a future meeting.

Dr. Deardorff presented the following statement: Whereas the American Association of Social Workers represents the professional interests of social work in this country and has in its membership most of the professional social workers, it takes this occasion to express to the Executive Committee of the National Conference of Social Work its interest in the International Conference of Social Work and its willingness to appoint representatives on any official committees that may be appointed to represent the United States at the International Conference of Social Work.

This also was recommended to the incoming Executive Committee for future consideration.

Howard R. Knight
Secy

Minutes of Business Meeting.
National Conference of Social Work.

Saturday, May 14th, 1927, 9:00 A.M.

Meeting called to order by President Lapp.

The Secretary read the report of the Committee on Behavior Problems of Children, a joint committee of the National Education Association and the National Conference of Social Work. The report is as follows:

As Chairman of the Committee on Behavior Problems of Children appointed, at the request of the National Education Association, I submit herewith a report covering the work of the committee during the past year:

As a result of their first year of work a joint report of the two committees was submitted, it will be recalled, to the Executive Committee of the National Conference of Social Work, meeting in Cleveland in May 1926, and to the Executive Committee of the National Education Association, meeting in Philadelphia in June 1926. This report received the approval of both organizations, and each re-appointed its committee for the ensuing year. The joint report was published as a pamphlet by the National Education Association and there has been a considerable demand for it during the past year on the part of school people and social workers.

In October a communication was sent, over the signature of the two chairmen, asking the members of both committees to devote thought to the various steps suggested in the report for attaining the stated objectives, and to give their opinion as to which step should have first attention and as to how the work in connection with it might be undertaken. The replies chiefly suggested the step listed as No. 5 in the joint report of the committees as follows:

5. Study of the preparation of teachers and social workers in their various training schools in relation to the teaching of child psychology, mental hygiene, and social psychiatry, and formulation of recommendations.

Other steps mentioned in the replies were those listed in the report as follows: 1. Study of work done by clinical centers operating in schools and communities and recommendation of the most practical methods for understanding and treating behavior problem children and preventing the development of these problems in the home, school and community; 4. Studies of departments and bureaus of counselling, child welfare, child study, adjustment, etc.; 9. Study of existing literature and recommendations of reading lists; and 10. Study of the possibilities of teaching general mental hygiene principles in high schools.

A joint session of the two committees was held on November 15, attended by twelve members. Following much discussion of the various steps it was decided to focus efforts this year on the one listed as No. 5, stated above. The chairmen of the two committees were instructed to appoint a sub-committee to plan and conduct an inquiry along the line indicated and formulate for consideration a report with recommendations. The chairmen stated their belief that this sub-committee should consist of two groups, one from each body, working in close cooperation, and the following were asked to serve as members:

From the N.E.A. Committee:
W. Carson Ryan, Jr. Chairman
Meta Anderson
Mrs. Susan M. Dorsey
William S. Gray
Helen T. Woolley

From the N.C.S.W. Committee:
Henry W. Thurston, Chairman
Rev. John M. Cooper
Jane Culbert
Frank J. O'Brien
Jessie Taft

Considerable information has been collected by these two groups and it is felt that progress has been made toward the preparation of a valuable report upon the topic assigned to them, despite the fact that their collaboration has been somewhat retarded by the absence of Dr. Ryan during the major part of the year. If the committees are continued during the year ahead by their respective organizations it is expected that a report with recommendation on this important subject of the preparation of teachers and social workers in relation to child psychology, mental hygiene and social psychiatry will be completed and submitted.

At the joint meeting of the two committees on November 15 consideration was also given to the programs of the meetings to be held (a) by the National Council of the N.E.A. at Dallas in February, 1927, at the time of the annual meeting of the N.E.A. Department of

Superintendence, and (b) by the National Conference of Social Work at Des Moines in May 1927. The work of the N.E.A. Committee on Behavior Problems of Children having been referred to the National Council of the N.E.A., the Council had set aside one of its sessions at Dallas for the presentation of the work of the cooperating committees and had asked the committees to arrange the program. It was voted that the two chairmen select the speakers. This meeting of the National Council of the N.E.A. was held in Dallas on the afternoon of March 2 and was devoted to a discussion of the studies as proposed in the joint report of the cooperating committees. Three points of view were presented by the speakers, all three of whom were from the membership of the two committees. The point of view of the mental hygienist was set forth by Dr. Frank J. O'Brien of the Psychological Clinic, Louisville; that of the school administrator by Mr. M.C. Lefler, superintendent of schools, Lincoln, Nebraska; and that of the training of teachers by W. Carson Ryan, Jr., Professor of Education, Swarthmore College, Swarthmore, Pa.

With reference to the program of the National Conference of Social Work in Des Moines, the chairmen of the committees stated at the joint session on November 15 that the secretary of the Conference had discussed with them the designation of one day during the Conference week when the cooperation of school people and social workers might be emphasized; and had also requested that suggestions be made to the chairmen of the appropriate divisions of the Conference to the end that division programs on the day designated might include topics and speakers along the lines covered in the joint report of the committees. It was therefore decided by the committees that they would arrange no special meeting in connection with the National Conference but would cooperate in making suggestions to the Conference division chairmen as to the programs of the division. Communications to this end were addressed to the chairmen of appropriate divisions, and conferences held with two of them. In addition, the president of the Conference sought cooperation in the arrangement of the program of the general session to be held on Friday evening, May 12.

As stated in my report last year, the members of both the N.E.A. and National Conference committees are impressed by the fact that cooperative effort in the field of their joint consideration must necessarily develop slowly. It is felt that the promising beginning made in the first year has led to further progress in the year now ending and the continuation of the National Conference committee is recommended for the year ahead.

Respectfully submitted.

GRAHAM ROMEYN TAYLOR, Chairman
Committee on Behavior Problems of Children
National Conference of Social Work

After motion duly made and seconded, it was Voted to approve the report of this committee, and that the committee be continued.

The President stated that the Executive Committee had given consideration to the question of the voting privilege which was referred from last year's Conference, and called upon Mr. William Hodson, chairman of a special committee appointed to report upon conclusions reached by the committee.

Mr. William Hodson presented the committee's report. The report is as follows:

The Sub-Committee on Elections offers the following amendment to By-Law 8 of the Constitution and By-Laws of the National Conference of Social Work. That the following amendments of By-Law 8 be omitted. "Any person who was a member on the first day of January preceding and is a member on the date of voting shall be entitled to vote". That there be established for the foregoing sentence the following:

Any person may vote at any annual meeting of the National Conference of Social Work

Provided:

1. That he is a member in good standing at the time of such meeting and,
2. That he was a member in good standing at the last preceding annual meeting. However, if he was not in good standing at the time of such meeting by reason of non payment of dues, then subsequent payment of such dues shall satisfy the requirements of this sub section.

It was moved and seconded that the report, so far as the first two propositions were concerned, be adopted and the constitution be amended to that effect.

An amendment was moved to the effect that anyone who is in good standing may vote at any annual meeting. This was seconded, but after discussion the amendment was defeated.

After further discussion, it was
Voted to adopt the two recommendations of the report.

Mr. Hodson continued the report. Your Committee further recommends that By-Law 13 of the Constitution and By-Laws of the National Conference of Social Work be amended so as to read as follows:

" 3. Within ninety days of its appointment, the nominating committee shall, through the Bulletin, solicit suggestions of names of persons for the offices to be filled, and shall renew such solicitation in each succeeding Bulletin up to the time of announcing the list of nominations. The committee shall appoint a place at or near headquarters on the first day of the annual meeting and shall announce the same, at which suggestions for nominations shall be received by them up to 1:15 P.M. of the second day of the annual meeting.

4. After taking into consideration the names suggested by the Conference members, but not necessarily confining their consideration to these names, the committee shall draw up a list of nominations as previously specified, and the same shall be announced at the general session on the evening of the second day of the Conference.

5. At any time either before or following the publication of these nominations, additional nominations may be made by petition of not less than twenty-five members, properly addressed to the chairman of the nominating committee. Such nominations shall be received up to one o'clock P.M. on the third day of the annual meeting.

6. A final list of all nominations shall be printed and published on the morning of the fourth day of the annual meeting, provided that such day shall not fall on Sunday. Should the fourth day fall on Sunday, such publication shall be made on the morning of the fifth day.

Ballots shall be supplied to all members who are entitled to vote and who present themselves for voting.

A polling place shall be established and maintained on the fourth day of the Conference to be open for at least four hours at such time as may be decided upon and announced by the Executive Committee. The polling place shall also be maintained between the hours of 8 A.M. and 5 P.M. on the fifth day of the annual

Meeting provided that such day shall not fall on Sunday in which case the election shall occur on the sixth day.

After motion duly made and seconded, it was
Voted to adopt the ammendments recommended in the report.

The President explained that the first proposition went into effect at once and would be operative in this year's voting, but that the second proposition could not go into effect at this Conference.

The Treasurer's Report for the period June 1st, 1926 to April 20th, 1927 was read by the Secretary in the absence of the Treasurer. (Full report will be published in the August Bulletin.)

The Secretary read a letter from Dr. Rene Sand, with regard to arr angements for the International Conference of Social Work. (See files at Conference office.)

The President announced that the Committee appointed to take charge of the election was as follows: Robert W. Kelso, Boston, chairman, Paul Benjamin, Louisville, Anita Eldridge, San Francisco, Elizabeth Webster, Chicago, and Helen Currier, Dayton.

The President announced the Committee on Tellers for the election, as follows: Elwood Street, St. Louis, chairman, Malcolm Nichols, Milwaukee, Mary Russell, Memphis, Helen Hanchette, Cleveland, Ina Taylor, Matty C. Beattie, Providence, R.I.

The meeting adjourned.

Howard Wright
Secy

Minutes of Business Meeting

National Conference of Social Work.

Des Moines, Iowa, Tuesday, May 17th, 1927, 4:00 P.M.

Meeting called to order by President Lapp.

The Secretary read the reports of nominations for officers and committee members for Divisions II, III, IV, V, VII, VIII, IX, XI, and XII.

After motion duly made and seconded, it was

Voted that these nominations be approved and the officers and committee members named be elected; also that the nominations to be turned in later by Divisions I, VI, and X be approved and elected.

It the absence of the chairman of the Committee on International Conference of Social Work, the Secretary read a resolution of the Executive Committee as follows:

That the National Conference of Social Work should continue to act as the American Representative of the International Conference of Social Work and perform such duties as may be requested by the International Conference of Social Work.

After motion duly made and seconded, it was

Voted to adopt the resolution.

In answer to a question the President stated that it is the intention of the Executive Committee that the further business of the International Conference shall be carried on by the Executive Committee, and that the special committee its preliminary work having been ably performed, be not continued; the work necessary from now on being the practical one of ways and means.

The President stated that at a meeting of the Executive Committee last January the Executive Committee agreed to raise \$1000.00 towards the expenses of the International Conference, and also submitted the matter to various foundations which agreed to give \$1600.00 also. The amount proposed to be raised by the Conference will be by a special request to members for small contributions, not taken from the treasury of the Conference.

The report of the Committee on Time and Place was made as follows:

The Committee has held three meetings giving five hours to discussion and hearings on the place to be recommended for the next meeting of the Conference.

The Committee eliminated from consideration the invitations

which came from Convention Bureaus, unsupported by the social workers of the cities.

The Committee further eliminated invitations not supported by representatives prepared to confer with the Committee.

The Committee heard representatives from cities desiring to give notice that they wished to entertain the Conference at some time in the near future: Boston in 1930, because of the three hundredth anniversary of the founding of Boston; Louisville in 1929. An invitation to St. Louis in 1930 was noted.

Four points were kept in mind in discussing the place for the 1928 meeting:

1. The invitations available - the Conference goes where it is invited.

2. The state of the Treasury of the National Conference.

3. The geographic positions from which the invitations come. Since this is a National Conference and desires participations from all parts of the country, the Conference has followed the custom of swinging rather widely over the country from year to year.

4. The ability to meet the financial requirements of the Conference, to house the delegates and to provide meeting places.

The following cities were given detailed consideration under these four classifications: Dallas, Detroit, Memphis, and San Francisco.

From these four cities, the Committee recommends Memphis as the place of meeting for the 1928 Conference.

The Conference has not met in the South since 1920. Persons from Birmingham, Greensboro, N.C., Baltimore, and other cities in Tennessee outside of Memphis have expressed a strong desire for the Conference to be held in the South.

The Committee has satisfied itself that Memphis can fulfill the usual requirements as to meeting halls, hotel rooms and financial backing. In addition, the Committee has considered in detail the needs of minority groups of the Conference and is satisfied from the evidence presented that provision will be made for these needs.

The Committee further recommends to the Executive Committee that a statement be prepared for future Committees on Time and Place so that they may have a basis for knowing what standards of preparation are acceptable for the meeting together of all groups and races having membership in the Conference. It is understood that other national bodies have given study to this matter and it is suggested that their statements of requirements for meeting places might be helpful to the National Conference of Social Work.

The President stated that the matter is before the whole Conference for decision, the question having been considered by the Committee on Time and Place, which submitted its report to the Executive Committee naming Memphis as the place. Under the terms of the By-Laws, Section 4, the Executive Committee considered the report and by a vote of 11 to 5 recommend that Detroit be substituted for Memphis.

It was moved and seconded that Memphis be selected as the next meeting place of the Conference.

After extended discussion, the motion was put and by a rising vote of 261 ayes to 35 nays it was

Voted and Memphis declared to be the place of the next meeting.

After motion duly made and seconded, it was

Voted that the vote of the Conference be made unanimous.

The meeting adjourned.

Howard R. King, Jr.
Secy.

Minutes of the Executive Committee

Held in the Committee Room of the Welfare Conference, New York City,

June 24th, 1927.

The following members were present: Mr. Kingsley, the President, Dr. Kirchwey, Mr. Klein, Mr. Hodson, Dr. Deardorff, Miss Kahn, Miss Razovsky, and Mr. Jones. In addition, Miss Margaret Curtis, Chairman of the former committee on the International Conference of Social Work and Miss Mary Van Kleeck a member of the Executive Board of the International Conference were also present.

The report of the Treasurer for the fiscal year ending May 31st, 1927 was presented, approved, and placed on file.

It was called to the attention of the Executive Committee that Mr. Hodson was a member of the Executive Committee by election and also for the year 1927-28 as Chairman of Division VIII. According to the ruling of the Executive Committee an additional member should be appointed for one year in order to fill the full number of the Executive Committee. After motion duly made and seconded, it was

oted that the President be authorized to appoint an additional member.

Mr. Paul Beisser of Baltimore was therefore appointed.

Miss Margaret Curtis of Boston who was unable to be present at the Des Moines meeting reported the activities of the committee on the International Conference of Social Work. The International Conference organization has been practically completed. The program is well under way. The questions remaining to be decided are the number and method of selection of the American delegation and the ways and means for raising the money pledged by the Conference last year.

Miss Van Kleeck reported on a meeting held in Paris last September which she attended at which an organization committee of about fifty from eighteen countries organized the International Conference of Social Work. Miss Van Kleeck especially emphasized the fact that she had heard no feeling expressed by any Europeans interested in the International Conference of Social Work that the American delegation would be too large. However, such a feeling had been expressed by certain Americans, which she felt was valid, that our American official delegation should be somewhat in proportion to other countries and should be representative of American leaders in social work. After considerable discussion, it became clear that the function of the

National Conference of Social Work in compliance with the action taken at Des Moines was

- (1). To raise the \$1000.00 pledged.
- (2). To develop an adequate plan of American representation and secure the attendance of American social work leaders.

The Secretary was requested to write Dr. Sand, Secretary of the International Conference asking for his suggestions as to the size of the American official delegation.

In order that the American participation in the International Conference may be adequately provided for and the responsibility of the National Conference to the International Conference of Social Work may be fulfilled, after motion duly made and seconded, it was

oted that a committee of not less than seven be appointed by the Chairman to fulfill all responsibilities of the National Conference of Social Work for the International Conference of Social Work as previously stated, this committee to include representatives of the old committee and the Conference Executive Committee, and report to the Executive Committee at its regular meetings. After motion duly made and seconded, it was

ted that the President of the Conference, Mr. Kingsley, be the Chairman of this new committee.

The meeting adjourned.

Howard Kingsley
Secy.

National Conference of Social Work

Minutes of the Program Committee

Held in the Committee Room of the Russell Sage Foundation, New York City

2:00 P. M., Thursday, September 29th, 1927

Members present: Mr. Kingsley, Mr. Knight, Mr. Lapp, Dr. Deardorff, Miss Russell, and Mr. Street.

The Committee first gave consideration to the advisability of omitting one of the usual sessions to allow an opportunity for large Kindred Groups to arrange important dinner meetings that could be held without the pressure of adjourning at a definite time. After discussion, the committee felt that the Conference group would be glad of such a change and therefore after motion duly made and seconded, it was

Voted to recommend to the Executive Committee that the Monday evening General Session be omitted and the larger Kindred Groups be encouraged to hold dinner meetings upon that evening.

It was pointed out to the Program Committee that some of the sense of confusion in connection with the Division meetings might be avoided if there were a longer interval between sessions. After discussion and upon motion duly made and seconded, it was

Voted to recommend to the Executive Committee that the time of Division meetings be reduced from one hour and fifty-five minutes to one hour and forty-five minutes.

By consensus of opinion it was agreed that Kindred Groups scheduling meetings for afternoons during the Conference period be requested to schedule them at 3:00 P.M. so that the pattern time schedule during the Conference period would be approximately as follows:

9:00	A.M. to 10:45 A.M.,	Division meetings
11:00	A.M. to 12:45 P.M.,	Division meetings
1:00	P.M. to 2:45 P.M.,	Luncheon meetings
3:00	P.M. to 5:00 P.M.,	Kindred Group meetings
6:00	P.M. to 7:45 P.M.,	Dinner meetings
8:00	P.M.	General evening session.

The Committee gave lengthy consideration to a basic scheme for the programs of Division meetings to be suggested to Division Chairmen following the plan adopted last year. After motion duly made and seconded, it was

Voted to make the following suggestions to the Division Chairmen with the understanding that they shall use their own discretion as to the extent to which the suggestions are followed.

(1). That each Division devote one of its meetings to a report and discussion of new fact material.

(2). That each Division arrange a joint session with some other Division on its own time.

(3). That each Division devote one of its meetings to a series of not more than five simultaneous group discussions.

(4). That each Division devote one of its meetings to the presentation and discussion of some problem in its field of particular interest and value to the new South.

After thorough discussion, the following tentative program of topics and suggested speakers for the evening sessions was adopted.

Wednesday, May 2nd. Opening night.

(1). Presidential Address.

(2). The Rising Tide of Health.

Dr. George Vincent of the Rockefeller Foundation.

Thursday, May 3rd.

(1). The Interpretation of Social Values.

Glenn Frank, President of the University of Wisconsin.

Friday, Interracial Relations.

(So many considerations were involved in this topic and the question of speakers that the Program Committee at the request of the Executive Committee is giving further consideration to this program).

Sunday, May 6th.

(1). The Importance of the Individual.

S. Parks Cadman, Brooklyn, New York.

Tuesday, May 8th.

(1). Social Implications of the Industrial Development in the South.

B. C. Forbes, New York City.

Wednesday, May 9th. Luncheon.

(1). Topics of International Interest

Rabbi Feinschreiber.

Julia Lathrop and others.

It was thought that the emphasis of this meeting should be developed in the light of the coming International Conference of Social Work.

All of the above topics and suggested speakers are tentative and depend to some extent upon the availability of the suggested speakers.

Howard R. Knight,
Secretary.

National Conference of Social Work

Minutes of the Executive Committee

Committee Room of the Russell Sage Foundation Building, New York City.

Friday, September 30th, 1927, at 2:00 P. M.

Members present: Mr. Kingsley, Mr. Bookman, Mr. Knight, Miss Liggett, Miss Colcord, Dr. Deardorff, Mr. Hodson, Mr. Jones, Miss Kahn, Dr. Kirchwey, Mr. Klein, Mr. Lapp, Dr. Lowrey, Miss Razovsky, and Mr. Stoneman.

The minutes of the previous meeting were approved as submitted to the members of the Committee without further reading.

The Treasurer's Report for the three months, June 1st to August 31st was submitted and ordered placed on file. (See copy attached).

The budget for the year 1927-28 was presented and after discussion approved as presented. (See copy Attached)

Mr. C. M. Bookman, Cincinnati, was elected Treasurer for the ensuing year.

The Secretary presented the list of Kindred Groups for formal approval for the year 1927-28. (See list attached).

After motion duly made and seconded, the Kindred Groups were approved as submitted and the institutional dues waived for the

State Conference Secretaries

Committee on Public Aid to Mothers with Dependent Children in their Own Homes.

Home Economics Group.

Inter-city Conference on Illegitimates.

The importance of conserving the consultation and conference values of having representatives of Kindred Groups and other National Organizations at Conference Headquarters was brought to the attention of the Committee. The financial burden of entertaining the Conference has been increasing during the past few years. During the past two years, exceptionally fine facilities have been afforded to the exhibitors at a cost of from five to six hundred dollars. These facilities have been furnished the exhibitors free of charge. The following plan was submitted to the Executive Committee for consideration: That each exhibitor be required to pay a fee of \$10.00 for a standard booth approximating eight by ten feet for the duration of the Conference; that exhibits be arranged so as to group together organizations in the same general field so far as possible; that organizations having booths primarily for conference and consultation purposes be given preferred space; that such groups designate definite office hours at least one hour

per day except Sunday during the Conference period and the person who would be in charge of it during these hours for consultation purposes; that this information be assembled and be made available to Conference delegates. After discussion and motion duly made and seconded, it was

Voted to approved the plan as outlined.

The Proceedings of the Conference are slowly increasing in size and cost. The time may have arrived to give serious consideration to re-vamping the form of the Proceedings and the kinds and amount of material to be published therein. It was pointed out that the value of the Proceedings was largely in its use as a reference work and that possibly this value could be increased by reconsideration of the whole plan of the Proceedings. After discussion and motion duly made and seconded, it was

Voted that the President appoint a committee of three to consider the whole question of the Proceedings and to report back to the Executive Committee at a future meeting.

The question was raised as to the convenience of the members of the Executive Committee in holding the committee meetings during the Conference in the form of breakfast meetings at 7:30 A.M. After motion duly made and seconded it was

Voted that at the Memphis meeting the method be tried of holding meetings of the Executive Committee as follows: Wednesday, May 2nd, 2:30 P.M.; Friday, May 4th, 4:00 P.M.; Monday, May 7th, 4:00 P.M. and additional meetings be called if needed.

Miss Mary Russell of Memphis was present and reported that the organization of the local committee in charge of entertaining the Conference in Memphis had been accomplished and that the work was well under way.

The report of the Program Committee was presented. (See Copy attached).

After motion duly made and seconded, the recommendation of the Committee to omit the General Session on Monday evening was specifically approved. The tentative program of subject and speakers for evening sessions was discussed at some length and it was suggested without vote that the question of the Friday evening meeting be given further consideration by the Program Committee.

Upon motion duly made and seconded, it was

Voted to approved the report as a whole.

The report of the Committee on the International Conference was presented. (See copy attached). After discussion, particularly on the point of responsibility of Division Chairmen,

and motion duly made and seconded, it was
Voted to approve the report.

The Secretary was requested to prepare detailed information concerning the Division's responsibility for selecting official delegates.

The meeting adjourned.

Howard R. Knight,

Secretary.

National Conference of Social Work

Minutes of the Committee on the
International Conference of Social Work

Held in the Committee Room of the
Russell Sage Foundation, New York City

9:00 A. M., Friday, September 30, 1927.

Members present: President Kingsley, Mr. Bookman, Mr. Foaks, Mr. Knight, Dr. Williams, and Mrs. John M. Glenn.

The Secretary read copies of correspondence with Dr. Rene Sand and outlined the work of the Committee as determined by the Executive Committee of the National Conference as follows:

(1). The raising of \$1000.00 contributed by the National Conference of Social Work to the International Conference of Social Work.

(2). To arrange for an official delegation from the United States that will be representative of social work in this country. After discussion and motion duly made and seconded, it was

Voted that the President and Secretary prepare a letter to be sent to the active membership of the Conference requesting contributions from \$2.00 up.

It was agreed that if sufficient returns were received that the expenses of this special campaign be taken from the contributions. On this basis, it was estimated that approximately \$1200. would have to be raised.

In the light of Dr. Rene Sand's request that a delegation of at least one hundred be provided and the suggestion from him that two or three hundred would not be out of place, the following plan of representation was presented:

That each Division designate not to exceed ten persons representative of its field of work. That in addition, the National Conference of Social Work, the American Association of Social Workers, the National Conference of Jewish Social Service, and the National Catholic Welfare Conference be each requested to designate up to ten such delegates. That each official Kindred Group of the Conference be requested to designate three delegates. That other groups in the field of Social Work not covered in the above classifications be asked to designate delegates on the same basis as the Kindred Groups.

The National Conference of Social Work and its Committee on the International Conference of Social Work will not provide traveling expenses for the United States delegation. Each delegate will have to either provide his own traveling expenses or they will have to be provided by the organization which employs him.

This plan is made with the thought that various fields of social work in the United States should have an opportunity to secure ample representation. It is not expected however that all of these fields will be able to secure definite assurance of attendance at the International Conference of the full number allotted in the above plan.

After thorough discussion and motion duly made and seconded, it was

Voted to adopt the plan as outlined above as the basis of developing the official delegation from the United States and the President and Secretary were instructed to notify the various groups accordingly.

The Secretary was instructed to assemble useful information relative to the International Conference itself, transportation, and housing facilities, costs and so on, for distribution to the various groups involved as well as to the official delegates as designated.

It was pointed out that the plenary or general sessions of the International Conference will be open to anyone who wishes to attend but that the sectional meetings and business sessions will be open only to official delegates. As the International Conference is organized, each delegate will be expected to elect one or more sections all of the meetings of which he will attend throughout the Conference.

After motion duly made and seconded, it was

Voted that the official membership list of the Conference should not be submitted to steamship and transportation companies at this time.

Howard R. Knight,

Secretary.

National Conference of Social Work

Treasurer's Report

June 1st - August 31, 1927.

Income

Balance May 31, 1927 \$ 4, 355.25

Income June 1 - August 31, 1927

Memberships	\$ 3, 166.00	
Balance Des Moines member-		
ships and registration	561.00	
Refund - Des Moines staff expense	504.45	
Proceedings	454.10	
Interest	12.11	
Contributions	200.00	
		<u>4, 897.66</u>
<u>Total</u>		\$ <u>9, 252.94</u>

Certificate of Deposit transferred
to Reserve Fund

<u>Total</u>	\$ <u>500.00</u>
	\$ <u>8, 752.94</u>

Expenditures

Salaries	\$ 2, 595.06	
Telephone & Telegraph	42.17	
Proceedings	306.03	
Bulletin (August)	310.65	
Annual Meeting (1927)	130.68	
Annual Meeting (1928)	302.07	
Petty Cash	25.13	
Postage	160.00	
Office Supplies	200.77	
Membership Extension	141.35	
Surety Bond (HRK)	25.00	
Auditing Books (1927)	100.00	
Rental	225.00	
Miscellaneous (Rental Safe Box)	11.00	
		<u>4, 574.91</u>
<u>Cash on hand September 1, 1927</u>		\$ <u>4, 178.03</u>

Reserve Fund

Certificate of Deposit	\$ 6, 864.84
Certificate of Deposit	500.00
	<u>\$ 7, 364.84</u>

National Conference of Social Work

Budget

June 1, 1927 - May 31, 1928

Income

Balance May 31, 1927	\$ 4,355.28
Receipts June 1, August 31, 1927	4,897.66
Estimated income September 1, 1927 to May 31, 1928.	<u>20,100.00</u>

Total

\$ 29,352.94

Estimated Expenditure

Salaries	\$ 11,500.00
Proceedings	5,000.00
Bulletin	2,000.00
Annual Meeting	4,500.00
Membership Extension and Publicity	2,000.00
Office Equipment - new	700.00
Rent	900.00
Office Supplies	750.00
Telephone & Telegraph	300.00
Postage	800.00
Miscellaneous, - Petty cash auditing, insurance, etc., contingent fund.	<u>1,000.00</u>

Total

\$ 29,450.00

National Conference of Social Work

Kindred Groups

American Association of Hospital Social Workers.
American Association for Organizing Family Social Work.
American Association of Psychiatric Social Workers.
American Association of Social Workers.
American Country Life Association.
American Red Cross.
Association of Community Chests and Councils.
Association of Schools of Professional Social Work.
Big Brother & Big Sister Federation, Inc.
Child Study Association of America.
Child Welfare League of America.
Committee on Public Aid to Mothers with Dependent Children in Their Own Homes.
Committee on Publicity Methods in Social Work.
Committee on Relations with Social Agencies of the National Association of Legal Aid Organizations.
Conference of Presbyterian Religious Social Workers.
Girls Protective Council.
Home Economics Group.
Inter-City Conference on Illegitimacy.
International Association of Policewomen.
Joint Vocational Service.
National Association of Traveler's Aid Societies.
National Association of Visiting Teachers.
National Conference of International Institutes.
National Conference of Jewish Social Service.
National Conference of Social Service of the Protestant Episcopal Church.
National Council of Church Missions of Help.
National Federation of Day Nurseries.
National Federation of Settlements.
National Probation Association.
National Tuberculosis Association.
State Conference Secretaries.
The Survey.

National Conference of Social Work

Minutes

Executive Committee

Held in the South Hall of the Russell Sage Foundation Bldg., New York.
9:00 A. M. - Wednesday, January 4th, 1928.

Members present: Mr. Kingsley, Mr. Lee, Mr. Knight, Mr. Borst, Mr. Beisser, Miss Breckenridge, Mr. Bruno, Dr. Deardorff, Mr. Ellis, Mr. Hodson, Mr. Hunter, Mr. Jones, Miss Kahn, Dr. Kirchwey, Mr. Klein, Mr. Lovejoy, Dr. Lowrey, Mr. Marquette, Miss Razovsky, and Mr. Stoneman.

Inasmuch as the minutes of the previous meeting had been submitted to the members of the committee in mimeograph form the reading of them was dispensed with. The Treasurer's Report (See copy attached) was submitted. After a brief statement concerning the general financial condition of the Conference by the Secretary during which it was noted that the operating expenses for the first seven months of this fiscal period were somewhat less than the corresponding period a year ago, the report was received and ordered filed.

Attention was called to the fact that whereas in the program there is a great deal of material of interest to board members yet there is according to present plans no place for the discussion of the problems of board members as such and after motion duly made and seconded it was

Voted that the matter be referred to the Program Committee with power to act with the recommendation that such a meeting be organized.

The Secretary called attention to a study of the registration of the Conference over a period of years now being conducted by the staff of the Conference and Ohio State University. It is expected that this study will furnish some basis for program building and promotion of attendance. The report of this study has been requested for publication by the Journal of Social Forces and authorization for its publication was requested by the Secretary. After motion duly made and seconded, it was

Voted that the Chairman appoint a committee of three to cooperate with the Secretary in the publication of this material.

The President gave the report of the Program Committee. (See copy attached). After thorough discussion, it was suggested to the program committee that if opportunity was available, further consideration be given to an evening program on the subject of the industrial and economic development in the south during the past decade and the social implications of such development.

The consideration of the Division and Kindred Group programs became the order of business at this point and representatives of more than twenty Kindred Groups joined the Executive Committee. Each Division program was presented in turn and dis-

cussed by the entire group following which the Kindred Group programs were presented and discussed. The results of this discussion will be published as the tentative program for the Conference and Kindred Groups in the February Bulletin.

The Executive Committee reassembled at one o'clock at the Madison Square Hotel for luncheon and further discussion of Executive business.

The President presented the report of the Committee on the International Conference of Social Work (See copy attached) and pointed out the necessity of completing the list of accredited delegates from the United States at the earliest possible date. After motion duly made and seconded, it was

Voted that all groups be requested to have their nominations in the office of the National Conference of Social Work by February 1st after which time the President and Secretary were authorized to complete the full quota of accredited delegates either by requesting the people to go as delegates or by accrediting persons who are going but who have not been nominated by any one of the Divisions or Kindred Groups.

The President stated that the Executive Committee should arrange immediately to fill its own quota of ten accredited delegates. It was the feeling that the National Conference should hold itself in readiness to nominate outstanding people in social work who might not have been nominated by any special group, and should also see that certain minority groups were represented in the group of accredited delegates. After discussion and motion duly made and seconded, it was

Voted that the National Conference designate its General Secretary as an official delegate and that his expenses be paid not to exceed \$1000.00.

The attention of the Executive Committee was called to the fact that one of its own members, Mr. Eugene Kinckle Jones, was expecting to attend the International Conference and therefore after motion duly made and seconded, it was

Voted that Mr. Jones be designated as one of the delegates nominated by the National Conference.

Various members of the Executive Committee suggested a list of persons for consideration as nominees of the National Conference but in view of the uncertainty as to whether or not they were planning to attend the Conference or would be in a position to attend it, after motion duly made and seconded, it was,

Voted that further recommendations be left to the President and the Secretary with power.

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After motion duly made and seconded, the Executive Committee adjourned to return to the Sage Foundation Building to complete the discussion of Division and Kindred Group programs. The meeting adjourned at 4:15 P. M.

Howard R. Knight.

General Secretary.

NATIONAL CONFERENCE OF SOCIAL WORK
STATEMENT OF RECEIPTS AND EXPENDITURES.

June 1, 1927 to December 31, 1927

Balance May 31st, 1927 \$ 3,845.28

Receipts -	Memberships	\$ 7,399.00	
	Contributions	704.45	
	Refunds (Traveling Expenses HRK)	43.11	
	Sale of Proceedings	505.50	
	Interest on Bank Deposits	34.81	\$ 8,686.87

	<u>Total Receipts</u>		\$12,532.15

Expenditures -

Salaries	\$ 6,165.14	
Telephone & Telegraph	95.08	
Proceedings	386.65	
Bulletin (August)	310.65	
Annual Meeting (1927)	395.68	
Annual Meeting (1928)	1,220.47	
Petty Cash	55.22	
Postage	340.00	
Office Supplies	384.37	
Membership Extension & Publicity	803.89	
Surety Bond (HRK)	25.00	
Auditing Books (1927)	100.00	
Rental	525.00	
Equipment	188.06	
Miscellaneous	78.45	\$11,073.66

<u>Balance December 31, 1927</u>		\$ 1,458.49

Reserve Fund

Certificate of Deposit	\$ 6,864.84
	\$ 530.00

	\$ 7,394.84